



***Ninth District PTA  
Wants to Help YOU!***

# Tax Help Day

Tuesday  
September 27, 2016  
10:00 am – 2:00 pm

Computer Learning Lab 2  
San Diego County Office of Education  
6401 Linda Vista Road, San Diego  
Please contact the office and let us  
know if you plan to attend.  
office@ninthdistrictpta.org  
858-268-8077

Ninth District PTA volunteers will assist local PTAs with electronic tax filings - **990N**, **199N** and **RRF-1** - required by the federal and state governments.

Please bring with you the completed Annual Financial Report (<http://downloads.capta.org/toolkit/forms/AnnualFinancialSample.pdf>). The Annual Financial Report has the necessary numbers to complete the tax documents.

**This event is only for PTAs with gross receipts that are less than \$50,000.**

**NOTE:** The IRS defines gross receipts as “the total amounts the organization received from all sources during its annual accounting period, without subtracting any costs or expenses.” Do not include membership dues or founders day contributions that are passed on to council, district and state in this number.